

Farmersville Unified School District

JOB TITLE: MAINTENANCE WORKER II

JOB DESCRIPTION

Definition

To perform a variety of semi-skilled and skilled maintenance, alteration, and/or equipment repair work involved in the maintenance and repair of assigned buildings, and related equipment to include carpentry, painting, plumbing, electrical, concrete, and/or mechanical repair skills.

Employee shall receive direct to general supervision within a framework of standard policies and procedures. This job class provides responsible semi-skilled maintenance support requiring a basic knowledge of several areas of the building trades.

Typical Duties

- Performs general carpentry work in the alteration, repair, and maintenance of buildings, partitions, forms, cabinets, floors, roofs, doors, windows, screens, wood fixtures and furniture.
- Cleans, sands, seals, and otherwise prepares interior and exterior walls and surface for painting.
- Paints walls, ceilings, and trimwork using rollers, brush, or spray.
- Installs and makes routine repairs to electrical wiring, switches, outlets, fixtures, and motors.
- Mixes, pours, and finishes concrete.
- Installs and makes emergency repairs and adjustments to plumbing fixtures and equipment including pipes, washers and gaskets, faucets, floats, and valves.
- Replaces door hinges, locks, and thresholds.
- Makes minor repairs to and monitors pressure boiler systems, and water and sewer lines.
- Maintains maintenance records and schedules.
- Performs welding work in repairing equipment, furniture, or fixtures.
- Lays floor/wall tiles and installs carpet.
- Maintains log of work completed and orders necessary supplies.
- Performs related duties as assigned.
- Service, clean/change filters on HVAC system
- Troubleshoot HVAC system and make recommended repairs.

Requirements

Possession of:

- a valid and appropriate California Drivers License
- a driving record which meets the District's insurance requirements

Knowledge of:

- general building and construction trades maintenance to include basic electrical, plumbing, heating, and carpentry repairs.
- the safe operation and usage of building trades tools and equipment.
- building and construction trades maintenance to include general electrical, plumbing
- Generally, the required knowledges and abilities will have been acquired during at least one year experience in basic maintenance and repair work.

Ability to:

- read, write, and speak English sufficiently to successfully perform required duties.
- safely use and operate a variety of hand tools, power tools, and equipment used in buildings.
- understand and follow both oral and written directions.
- perform basic mathematical computations using addition, subtraction, multiplication, and division.
- meet physical requirements of the job.
- establish and maintain effective work relationships with those contacted in the performance of required duties.

CSEA Approved: _____

Board Approved: August 11, 2009